



MALER NOTIFICATION LOG FOR DISQUALIFIED MAILINGS

POST OFFICE _____

FY _____ AP _____

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P		
Date of Mailing	MT# PC# PI#	Name of Mailer/Agent Include Name of Owner (if applicable)	Volume	Class of Mail	Point Mail Disqualified	Reason Code for Disqualified	Presort Verification Error %	Cost Avoidance	Additional Postage from C/A	Additional Postage Other	Person Notified Date/Time Contacted	Contacted By Clerk's Initials	Disposition Code	Date of Disposition	Placard Code		
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
(B) MT = Metered Permit Number PC = Precancelled Permit Number PI = Permit Imprint Permit Number						(F) Point of Disqualification I = Initial Verification F = Final Verification						(G) Reason Code for Disqualified 1 = 2866 Errors 2 = Insufficient Funds 3 = Fees Not Paid 4 = Postage Statement Irregularities 5 = Indicia/Meter Irregularities 6 = Piece Count Difference 7 = Improper Endorsement 8 = Automation Incompatible 9 = Classification Identification 10 = Supporting Documentation not Submitted or is Incorrect					
AP TOTALS Cost Avoidance (Column I) \$ _____ Cost Avoidance Collected (Column J) \$ _____ Additional Postage from Other Disqual. \$ _____						(N) Disposition Codes: A = Problem Corrected - Mail Reentered B = Mail Returned to Customer C = Mailer Notified - Additional Postage Authorized/ Collected Mail Reentered NOTE: Leave the disposition block blank until mail is returned to the customer or cleared & released to operations.						(P) Placard Code G = Green = Y = Yellow = R = Red = P = Pink =					

Directions for completing 8075, Mailer Notification Log for Disqualified Mailings

- Column A – Date mailing entered at the BMEU
- Column B – Type of account and account number
- Column C – Name of mailer/agent and owner of mail from 1B on the 2866, Presort Verification Record
- Column D – Total number of pieces of mail in the mailing, 1F on 2866
- Column E – Class of mail: **FCM**, First-Class; **STD**, Standard; **PL**, Periodicals; **PSVC**, Package Services
- Column F – Enter code for when disqualification was found – **I**, Initial; **F**, Final (may be either or both)
- Column G – Enter appropriate code number from list of Disqualification Codes (may be more than one)
- Column H – Enter percent error from line 5 on the 2866, Presort Verification Record
- Column I – Enter cost avoidance amount from Line 10 on the 2866, Presort Verification Record
- Column J – Enter **ONLY** when the USPS collects the cost avoidance and the mailing is accepted without corrections
- Column K – Enter when additional postage is collected for **non**-presort errors found, such as piece count difference etc.
- Column L – Enter the name of the customer contact person and the date and time contacted
- Column M – Enter initials of BMEU personnel who contacted the mailer
- Column N – Enter the disposition code corresponding to the option that the mailer selects
- Column O – Enter the date that the disposition of the mail was resolved with the customer
- Column P – Enter the placard information that was assigned to the mailing